Board Meeting Minutes

February 17, 2007

Board Members Present:

Steve Worley – President
Paula Parke – Vice President
Shannon Jeffries – Secretary/Treasurer
Srinivasa R. Veeramallu – Member Director
Mike Wahlstedt – Past President

1. KCITE Website Discussion
    - Board discussed the possible options and opted to keep the existing hosting service for the website

2. Chapter Documents
    - Policy Manual
        i. Review of Position Responsibilities - Steve Worley asked the Board to review the Policy Manual so that the Board is aware of their new duties and responsibilities
        ii. Transfer of Records/Responsibilities – Completed

3. Chapter Activities
    - Treasurer's Report
        - Shannon Jeffries informed the Board of the current financial situation and the problems with the existing bank service.
        - An update about the number of KCITE members was provided to the Board.
    - Director's Report
        - Srinivasa Veeramallu updated the Board about the status of meeting minutes.
        - Board discussed the possible expansion and retention of the membership. Student membership and attendance at the bi-monthly meetings was also discussed.
        - Upcoming training events and the attendance limit at these events was discussed. Board decided to limit the attendance at web seminars to 25 participants and to give preference to students and current members.
    - Vice President Report
        - Paula Parke updated the Board about the Arrangements Committee activities
        - March 8, 2007 – Traffic Reporters – Penn Valley Community College
        - May 10, 2007– KC Scout – MODOT
        - July 12, 2007 – Speedway Development – Location TBD – The meeting could be a joint meeting with APWA and APA
    - Past President Report
        - Mike Wahlstedt discussed about the photos from the last meeting.
        - Board also discussed the possibility of purchasing a digital camera. It was decided that personal cameras will serve the purpose at the meetings.
        - 2006 annual report was distributed to the Board for review.

4. Other Discussion Items
    - Board members can serve on the Board of other organizations.

5. The next Board Meeting will be held at 11:30 a.m. on April 17th at Lenexa City Hall.