KANSAS CITY CHAPTER
INSTITUTE OF TRANSPORTATION ENGINEERS

Board Meeting Minutes

December 19, 2006

Board Members Present:

Mike Wahlstedt – President
Steve Worley – Vice President
Paula Parke – Member Director/Secretary/Treasurer
Donna Coatsworth – Affiliate Director
Shannon Jeffries – Incoming Secretary/Treasurer
Srinivasa R. Veeramallu – Incoming Member Director

1. Chapter Documents
   - Transition Duties – The Board members were asked to review the Policy Manual so that the Board is aware of their new duties and responsibilities.
   - Year End Report – Mike Wahlstedt will be putting together the annual report in January.
   - Policy Manual – No changes.
   - 2006 Budget – Steve Worley discussed the 2006 actual income and expenses and proposed a 2007 budget. A spreadsheet is attached for informational purposes.

2. Chapter Activities
   - Election Results
   - District 4 Meeting Recap
   - Membership Update – Membership Renewal – Several Board members have been collecting 2007 membership applications and renewal forms.
   - Website Update – The idea of ITE hosting the KCITE website was discussed and will be evaluated more closely in the coming months.
   - TEAM Meeting – Section Table – There was a discussion regarding whether we would have any KCITE information at the TEAM meeting in St. Louis.
   - Banner – Shannon Jeffries agreed to look into getting a banner from another company.
   - VP – Arrangement Committee Candidates, Training Committee – Paula Parke will schedule an Arrangements Committee meeting in February to discuss future chapter meetings.
   - Training Committee Update – The Training Committee will meet at the end of January to discuss upcoming training opportunities.

3. Chapter Meetings
   - Arrangements Committee
     - January 11, 2007 – Olathe Bicycle Plan – Wil Jenny's in Overland Park
     - March 8, 2007 – Traffic Reporters – Downtown Location TBD
     - May – TBD
   - MOVITE – June 13-15 – St. Louis with District 4

4. Other Discussion Items
5. The next Board Meeting will be held at 11:30 a.m. on February 20, 2007 at Olsson Associates.