KCITE Board of Direction
Meeting Minutes
February 19, 2010
KCMO Traffic Operations Center

Meeting Attendees:

Joe Blasi	Lideana Laboy
Shannon Jeffries	Srini Veeramallu
Bill Kemle	Jeff Wilke

1) **Officer Duties – Overview**
   - Member Director will keep summary of attendance at meetings
   - Secretary/Treasurer will keep membership list
     - Membership list will not be posted on website at this time. List will be available upon request and will only include name, company, company address, and member status
   - Officer duties will be updated at the end of the year
2) **Transition of Duties – Status**
   - Some documents still need to be transferred, but transitions mostly complete
3) **Vice President Update**
   - March chapter meeting will feature Tyson King speaking about Variable Speed Limits. The meeting with be held at MoDOT's District 4 office in Lees Summit. Ray will invite members of MoDOT to this meeting.
   - There will be no May chapter meeting in lieu of the MoVITE conference
   - Shannon will send MoVITE topics to Lideana to prevent repetition of topics
   - Plan to hold meeting at UMKC in September
4) **Secretary/Treasurer Update**
   - Jeff will have an income expense sheet for the March meeting
   - Check the roster for those eligible to become lifetime members
   - Send PDHs within a week following a chapter meeting, if possible
5) **Member Director Update**
   - Upcoming trainings on Feb. 24, Mar. 2, and Mar. 15
   - After Mar. 15, wait on trainings until late May / early June
   - Considering surveying membership on topics of interest after MoVITE
   - Possible future training committee events include MOST training, an ITS panel/tour, and HCM Training
   - Keep chapter & board meeting minutes up to date on the KCITE website
6) **Affiliate Director Update**
   - With new membership list format, we will be able to search for attendee trends
   - We may be able to offer incentives to recruit new membership
   - Desire to maintain 60-70 attendees at each chapter meeting
   - We want to be critical of meeting venues and keep track of good vs. bad
   - Good to be aware of tight budgets and have some cheaper meeting fees

7) **Past President Update**
   - Will begin chapter report and update throughout the year

8) **Website**
   - Srini will work with Gnani to set up time to train Joe and Jeff on website postings
   - Website structure can probably be simplified. Everyone will think of ideas.

9) **Transportation Award**
   - May give multiple awards
   - Look at APWA submittals

10) **MOVITE 2010**
   - Planning meeting on Wednesday, 2/24
   - Better idea of volunteers needed following Wednesday's meeting
   - Sponsors are being contacted. Hotel and technical format set.

11) **Student Chapter Support**
   - Student discount offered at MoVITE conference
   - There will be a student poster award
   - Requesting to keep some profits from conference for student scholarship or other student chapter support
   - KU student chapter looking for speakers

12) **Certificate of Attendance / PDH's**
   - Lideana will look into MO and KS requirements

13) **Other Discussion Items**
   - The next board meeting will be in May

Respectfully submitted,

Joe Blasi

KANSAS CITY CHAPTER
INSTITUTE OF TRANSPORTATION ENGINEERS