Board Meeting Minutes

April 5, 2016
GBA, 9801 Renner Blvd
Lenexa, KS

Chapter Board Members	Present:	Not Present:
Kendra Stevenson –	New 2016 President	
David Church –	New 2016 Vice President	
Lindsay Harris –	New 2016 Secretary/Treasurer	
Tom Evans –	New 2016 Member Director	
Dave MacDonald –	New 2016 Affiliate 2016Director	
Ray Webb –	Out Going 2015 Past President	
Michael McKenna –	Out Going 2015 President	

- **Social Media Plan (Jared Miller)** Kendra introduced Jared and his views and experience with social media.
  - How has it been going? Members related experiences and issues.
  - Where to go from here? Area is wide open
  - Accounts & Login
    - Twitter
      - Username: KC_ITE, has 201 followers on twitter
      - Password: Transpo123
    - Facebook
      - Username:
      - Password:
    - Instagram
      - Username: Same as twitter, has 32 followers
      - Password
    - Linked In
      - Has 5 followers.

Suggestions: Use twitter for live events. (Have more (followers) on Instagram than on Twitter.)

Around 400 followers on all accounts combined.

Post live pictures of events, training, meeting, literally any event with KCITE.

Set up an event page- show what we do.

All of this is available online- Facebook, Instagram twitter.

Who wants to take over and when?

Jared says we have done well getting started. Kendra agree but sees more.

Jared: who do we look for? Younger persons-that can get involved.

Dave M. says he will tweet at golf tournament.

Lindsay: What about arrangements committee, should we designate as tweeter.

David C: will send request out to arrangements committee asking for a person to head social media.

- **Webmaster**
    - Issues we would like to have Chris Novicell look into: Create an outline for the Website.
    - Outline of website
    - Linking social media to website
    - There is a way of storing google dox. Suggest Google Drive, 15gig of free storage. Jared can set up account.
    - Need to make folders for docs.
    - Jared will continue helping for now. Cannot go on forever.
    - Kendra has created an outline for the website.
    - We need to go through all links and see what is in what we have.
    - Budgets, reports, minutes, governance.
    - Chris will look into access issues, and archives?
    - Chris will clean up, we have lots of redundancy in our files and directories.
    - Kendra: we need to start by organizing,
    - Card reader clean up. Easier to track.

- **Vice President Update**
    - **Meetings**
    - **May 12, 2016**
        - Golf Tournament
        - Topic: MoDOT's Road to Tomorrow
        - Presenter: James Pflum, MoDOT
        - Location: Deer Creek
        - Meal: salad, potato, vegetable, herb grilled chicken in pasta, bbq brisket, assorted cookies and brownies, rolls and butter

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- **July 14, 2016 Chapter Meeting**
  - Joint meeting with APWA
  - Topic: Grandview/MoDOT Cost-Share Design Build Project
  - Presenter: TBD
  - Location: Grandview Community Center
  - Meal: TBD
- **September 8, 2016 Chapter Meeting**
  - Topic: Smart Work Zones (Kansas)
  - Presenter: Garry Olson & Kristi Ericksen, KDOT
  - Location: TBD
  - Meal: TBD

- **Arrangements Committee**

Paypal cc reader update

Secretary/Treasurer Update

Lindsay H.

- Current Budget vs. Income, breaking even at the time.
- We have three sponsors.
- We need paypal reader working, there was discussion on receipts and memberships.
- PayPal cc reader linking to website

Member Director Update

- Future Training Plans
- ICM Jeffifer Russel of PB,now Garver
- Crash reconstruction.
- Access management.
- Lighting.
- Many others, site and time frame are issues.

Affiliate Director Update

- Dave M has set up golf tournament.

Past President Update

- Upcoming Movite meeting.
- Concerns with Tax exempt status
- Safety.

- **Upcoming Events**
  - **2016 MOVITE Meeting in Wichita, April**

- **Other Items**
  - Tax exemption 501(c)(3) Status & Webinar discussion
    (IRS form is located at: http://www.irs.gov/pub/irs-pdf/f1023.pdf)
  - Lifetime Membership
  - Policy Manual Updates - is this complete and posted on website?

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