# Board Meeting Notes

## July 31, 2013
## HNTB, Kansas City, MO

**Meeting Attendees**:

| | |
|---|---|
| Joe Blasi | Ray Webb |
| Mike McKenna | Chris Lockey |
| Kendra Stevenson | Jeff Wilke (by phone) |

### 1. Vice President Update

#### a) July Meeting Debrief

There were some issues with guest registration. It was recommended to bring second laptop to allow for membership sign up and credit card payments to help the check in run more smoothly.

Ray will be applying the $5 coupon for those who brought cans.

Reviewed the cash flow summary and discussed only including the cash flow during the chapter meeting. Paypal payments will not be included.

#### b) September 12, 2013 Chapter Meeting

Location is Black on Burlington. Joe and Ray will see if Jason Waldrin and/or Jason Myers would be willing to speak about the Streetcar.

#### c) November 14, 2013 Chapter Meeting

Nothing lined up at this point. There was discussion of offering free pizza and/or cake to celebrate 10th anniversary of KCITE.

#### d) 10th Anniversary

See note above. Also discussed maybe having a social event (bowling, Boulevard Brewery tour, etc)

#### e) Arrangements Committee Meeting

Plan to meet in the next couple of weeks. Ray will schedule arrangements, Solidify September speaker and line out next few meetings.

### 2. Secretary/Treasurer Update

#### a) Current Budget vs. Income

Reviewed the current budget and income sheet. Discussed some modifications of budged due to online payments and memberships. Mike to provide updated budget sheet with discussed modifications.

#### b) 2013 Membership

There are currently over 100 members for this year.

3. **Member Director Update**

   a) **KDOT I-35 Smart Work Zone Webinar**

   - August 15

   Reminder will be sent out this week

   b) **Other Trainings**

   Sara and Mandy are looking into HCM training.

   c) **Training Committee Meeting**

   Plan to have one in the next couple of months.

4. **Affiliate Director Update**

   Nothing to report

5. **Past President Update**

   a) **Annual Report**

   Reminded board to keep records specific to task.

   b) **MOVITE 2013 Spring Meeting Debrief**

   KCITE plans to get around $1400 back from the MOVITE meeting

6. **Other Items**

   a) **Lifetime Membership**

   It was discussed to offer Mark Stuecheli the lifetime membership.

   b) **Affiliate Membership**
   ITE is encouraging affiliates to become members

   c) **Agency Memberships**
   ITE is encouraging agencies to purchase agency memberships. It was mentioned that the City of Kansas City may already have an agency membership.

   d) **Leadership ITE**

   They want local chapters to sponsor. No KCITE members have contacted board. No action anticipated by the Board at this time.

   e) **Social Media (Facebook, Twitter, Other?)**

   KCITE member asked about why we weren't using social media. Board discussed the possibility of using social media but want to get the website kinks worked out first.

   f) **Future City**

   They are asking if we would like to donate this year and board agreed to donate $100.

KANSAS CITY CHAPTER
INSTITUTE OF TRANSPORTATION ENGINEERS